

# How to book specific courier collections through your CSM account.

Go to 'Book a collection' on the left of the screen.

**ARRANGE A COLLECTION**

**Price Increases 2021**

- Account History
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- Book A Collection**
- CSM Price Guide 2021
- Daily Manifest
- Invoices/Payment
- Send A Parcel
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- Upcoming Holidays
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**Information:** Cut Off Time for Swindon Overhead: 09:00  
Please book 15 Mins before cut off otherwise call the office to book the collection.  
Please note: bookings for 20 parcels or more require 24 hours notice.

Date\*

Ready From\*

Pickup Address Type\*

Office\*

Number of Parcels\*

**Selected Pickup Address**

Company Name *	<input type="text" value="Swindon Overhead"/>	Contact Name *	<input type="text" value="Trevor"/>
Address Line 1 *	<input type="text" value="Unit 58 BSS House"/>	Address Line 2	<input type="text" value="Cheney Manor"/>
Address Line 3	<input type="text" value=""/>	Town *	<input type="text" value="Swindon"/>
County	<input type="text" value=""/>	Postcode *	<input type="text" value="SN2 2PJ"/>
Country *	<input type="text" value="United Kingdom"/>	Phone Number *	<input type="text" value="+44 7432 087593"/>
Email Address	<input type="text" value="peter.shaw@csmlogistics.co.uk"/>	Branch Close Time *	<input type="text" value=""/>

**Book Collection**

Select the collection date, ready from time and number of parcels you require a collection for. Also chose the branch close time, then click 'book collection'.

Date\*

Ready From\*

Pickup Address Type\*

Office\*

Number of Parcels\*

**Selected Pickup Address**

Company Name *	<input type="text" value="AVP Filming &amp; Photography Servi"/>	Contact Name *	<input type="text" value="Harrison Ford"/>
Address Line 1 *	<input type="text" value="339 Ferndale Road"/>	Address Line 2	<input type="text" value=""/>
Address Line 3	<input type="text" value=""/>	Town *	<input type="text" value="Swindon"/>
County	<input type="text" value="Wiltshire"/>	Postcode *	<input type="text" value="SN2 1DE"/>
Country *	<input type="text" value="United Kingdom"/>	Phone Number *	<input type="text" value="01793 321425"/>
Email Address	<input type="text" value="info@avpfilmingphotography.co.u"/>	Branch Close Time *	<input type="text" value=""/>

**Book Collection**

